

Sri Lanka University Inter-Library-Loan
Request Form for Users

(Instructions: Please provide all relevant information so that the request could be processed without any delay)

1. Details of the Requesting User

1.1 Name of the User:.....

1.2 Designation of the User:

1.3 Telephone/Fax/:

1.4 E-mail address:

1.4 Postal Address to:

.....

2. Details of the book loan requested:

2.1 Title of the book:.....

.....

2.2 Author(s)/Editor(s) etc.:.....

2.3 Publisher/Year of Publication:...../.....

2.4 Edition:.....

2.5 ISBN:.....

2.6 Specific page(s):.....

3. Details of the periodical loan requested:

3.1 Title of the Periodical:.....

.....

3.2 Volume/Number/ISSN/Year of publication:.....

3.3 Title of the periodical article and pages:.....

3.4 Author(s).....

For office use only

Status of the loan

1.1 Item is ready:.....

1.2 Please return it before:

1.2 Unable to loan the item due to

Reason:

Requested item is received.

1.1 Signature of the User:

1.2 Date:

1.3 Issued by - Name:.....Signature:

1.4 Returned on Date: